



Weekday Early Education
FIRST BAPTIST HENDERSONVILLE

COVID-19 Protocols

We are so excited to have your preschooler at First Baptist Church for our WEE program this year. Our goal is to do everything we can to promote a safe, comfortable environment for staff, parents & students.

We have planned and prepared for your arrival and look forward to seeing you here.

Please read through the following protocols and procedures.

Thank you, in advance, for your cooperation. We are looking forward to a wonderful school year.

If you have any questions or concerns, please contact Tammy Klapwyk, our Weekday director at 615-447-1375.

Drop Off/Pick Up:

Help us ensure the health and safety of our WEE staff and students by daily screening your child for symptoms of illness before bringing them to WEE.

- The Preschool Main Entrance (sliding glass doors) will be used for entering the building. These doors will unlock at **8:55** each morning.
- **One adult per family** enters with preschoolers. Please drop off younger children first.
- **We request that ALL adults entering the building wear a mask.**
- We will take temperatures of everyone who enters the building at drop off.
- To help reduce germs, please leave strollers and extra belongings in your car.
- Parents are encouraged to exit at end of the BLUE hallway (down by the Multipurpose room) or at the end of the GREEN hall (between the Preschool building and the Weekley building). All other exits doors will be secured.
- Please stay socially distanced as you move towards your child's classroom and as you exit the building.
- Leave **all** diaper bags and backpacks in the hallway under child's name tag. Teachers will let you know what needs to be brought into the classroom each day.
- Visiting with friends and others will need to take place outside the building.
- **One adult per family** to pick up in the afternoons.

Classrooms:

- Students and teachers will **not** be required to wear a mask in the classroom. Teachers will be required to wear a mask or face shield when traveling in hallways and when greeting parents at drop off and pick up.
- **Midday temperature checks of all students.**
- Classrooms and frequently touched surfaces will be cleaned/disinfected each day using Alpha-HP Multi-Surface Disinfectant Cleaner. Classrooms will be cleaned twice a week with Clorox Total 360 Disinfectant Cleaner.

- Teachers will clean/disinfect frequently touched surfaces (door handles, sink handles, etc.) as often as possible. They will wipe down shared supplies (markers, glue sticks, etc.) between uses.
- Teachers will limit the use of toys and equipment to one group of children at a time and clean/disinfect between use. Hand sanitizer will be used by 3's-Pre-K 5's between each center rotation.
 - Teachers will model and encourage good handwashing routines for older children. Teachers will assist younger children in washing with soap and water whenever possible.
 - Hand sanitizers will contain at least 60% alcohol and only be used with staff and children who can safely use hand sanitizer.
- Water fountains will **not** be used. Please send a refillable water bottle. Teachers will refill these as needed.

Playgrounds and Other Shared Spaces:

- One class on the playground or indoor play areas at a time.
- We will create a schedule to stagger use of playgrounds and indoor play areas.
- Playground equipment and other play equipment will be cleaned between uses.

COVID-19 Positive or Symptomatic Protocols:

- Parents will be notified in the event of a positive case in their child's class and informed of what steps are being taken to address the situation. **Should a positive case occur in a classroom, we will determine on a case-by-case basis if the closing of the classroom for a designated period is warranted.**
- Classrooms with positive cases will undergo a deep cleaning.
- A teacher who has a confirmed case or probable diagnosis will not be allowed to return to school for at least 10 days. They must also be fever free for 72 hours without medication, prior to returning to school.
- Students who have been tested (positive/probable) for COVID-19 will be treated just like staff and not be allowed to return to school for at least 10 days. They must be fever free for 72 hours, without use of medication.
- **Updated quarantine guidelines (per CDC and TN Department of Health guidance):**
 - WEE staff or students who have come in close contact with someone who has tested positive must quarantine for 10 days from last exposure to the positive individual. *Exposure date is day 0, day 1 is the following day.* Staff/students may return to WEE after the completion of day 10.
 - Students/staff may return after 7 days from the last exposure to the positive individual **if they provide a negative test result.** Proof of negative test result should be submitted to wee@fbchtn.org before student/staff return to school. *The negative test must be dated on the 6th or 7th day of the quarantine period.* **Even with a negative test, the earliest staff/student may return is after the completion of day 7.**
- **WEE Staff and students who have someone in their household experiencing COVID symptoms or awaiting COVID test results are asked to stay home.**
- If a teacher/staff/child test positive, children who have been potentially exposed will be encouraged to be tested.