



Weekday Early Education
FIRST BAPTIST HENDERSONVILLE

COVID-19 Protocols

We are so excited to have your preschooler at First Baptist Church for our WEE program this year. Our goal is to do everything we can to promote a safe, comfortable environment for staff, parents & students.

We have planned and prepared for your arrival and look forward to seeing you here.

Please read through the following protocols and procedures.

Thank you, in advance, for your cooperation. We are looking forward to a wonderful school year.

If you have any questions or concerns, please contact Tammy Klapwyk, our Weekday director at 615-447-1375.

Drop Off/Pick Up:

Help us ensure the health and safety of our WEE staff and students by daily screening your child for symptoms of illness before bringing them to WEE.

- The Preschool Main Entrance (sliding glass doors) will be used for entering the building. These doors will unlock at **8:55** each morning.
- **One adult per family** enters with preschoolers. We encourage all adults to wear masks upon entering the building. Please drop off younger children first.
- To help reduce germs, please leave strollers and extra belongings in your car.
- You will be guided toward the exits upon arrival. These exits will be at end of the BLUE hallway (down by the Multipurpose room) and at the end of the GREEN hall (between the Preschool building and the Weekley building). All other exits doors will be secured.
- Please stay socially distanced as you move towards your child's classroom and as you exit the building.
- Leave **all** diaper bags and backpacks in the hallway under child's name tag. Teachers will let you know what needs to be brought into the classroom each day.
- Visiting with friends and others will need to take place outside the building.
- **One adult per family** to pick up in the afternoons.

Classrooms:

- Students and teachers will **not** be required to wear a mask in classroom. Teachers will be asked to wear a mask when traveling in hallways.
- **Midday temperature checks of all students.**
- Classrooms and frequently touched surfaces will be cleaned/disinfected each day using Alpha-HP Multi-Surface Disinfectant Cleaner. Classrooms will be cleaned twice a week with Clorox Total 360 Disinfectant Cleaner.
- Teachers will clean/disinfect frequently touched surfaces (door handles, sink handles, etc.) as often as possible. They will wipe down shared supplies (markers, glue sticks, etc.) between uses.
- Teachers will limit the use of toys and equipment to one group of children at a time and clean/disinfect between use. Hand sanitizer will be used by 3's-Pre-K 5's between each center rotation.

- Teachers will model and encourage good handwashing routines for older children. Teachers will assist younger children in washing with soap and water whenever possible.
- Hand sanitizers will contain at least 60% alcohol and only be used with staff and children who can safely use hand sanitizer.
- Water fountains will **not** be used. Please send a refillable water bottle. Teachers will refill these as needed.

Indoor Play Areas:

- One class on the indoor play areas at a time.
- We will create a schedule to stagger use of indoor play areas.
- Play equipment will be cleaned between uses.

COVID-19 Positive or Symptomatic Protocols:

- Parents will be notified in the event of a positive case in their child's class and informed of what steps are being taken to address the situation.
- Classrooms with positive cases will be closed for cleaning and after an appropriate amount of time, they will be reopened.
- A teacher who has a confirmed case or probable diagnosis will not be allowed to return to school for at least 10 days, unless cleared by a physician. They must also be fever free for 72 hours without medication, prior to returning to school.
- Students who have been tested (positive/probable) of COVID-19 will be treated just like staff and not be allowed to return to school for at least 10 days, unless cleared by a physician. They must be fever free for 72 hours, without use of medication.
- If a teacher/staff/child test positive, children who have been potentially exposed will be encouraged to be tested.