

FEES

ANNUAL ADMINISTRATION FEE - A \$25 Annual Administration Fee will be charged per student. There is a family maximum of \$50. After the initial fee is charged, the accounts will be charged the following August or January depending on which semester the student initially registered.

CLASS FEES - All fees are posted by PAY PERIODS but you are enrolled for the full term (Fall or Spring.) Payment is due by the 10th day of each pay period.

LESSON FEES – All private lesson fees are posted monthly by PAY PERIODS but you are enrolled for the full term (Fall, Spring or Summer). Payment is due by the 10th day of each month. Fees are based on a 4 week pay period of lessons, regardless of the actual number of weeks in the month. Fees for missed lessons are forfeited.

A 30-day (one pay period) notice is required should the student need to stop lessons for any reason. This gives the academy/instructor time to fill the vacated spot.

BOOKS - Music students may have book fees that are NOT included in the monthly fees. Frequency will be determined by instructor curriculum & students rate of progression.

ART SUPPLY FEE - A \$30 Art Supplies fee will be charged per semester for each of our art class.

STAGE SUPPLY FEE - A \$35 Stage Fee will be charged per semester for each musical theatre class to cover licensing, media, etc. This fee will also go towards the making of some of your costume pieces and towards the making of set and props. The students will be responsible to obtain some pieces for their own costumes. A detailed description will be provided by the director.

PAYMENT REMINDERS - Statements will be sent via the e-mail address on record. Thank you for your prompt payment. A student may be dropped from lessons and/or classes if the tuition is not paid in full in a timely manner.

MULTI-CHILD DISCOUNTS – A \$10 per child discount is offered if 3 or more children are enrolled with the *same instructor/instrument* for private instrument lessons. There is no class discount.

PAYMENTS – Checks should be made payable to First Baptist Church with ‘SoFA/student’s name’ in the reference line and may be brought to the first lesson of the month, left at reception desk or mailed to the church office. Cash payments must be in an envelope with the student’s name written on the outside of it and turned in to the instructor or music office.

MUSIC

At the School of Fine Arts, we believe the best way to learn an instrument is through private instruction. Whether you are interested in lessons for voice, piano, guitar, or drums, you will receive the individual attention you deserve with a well-rounded course of study designed especially for you to achieve your personal musical goals. Our teachers are highly qualified and have the experience to offer instruction to musicians of any age and skill level.

Regular attendance is crucial to the instruction and success of a musician. Music students are assigned a specific teacher and a lesson time will be reserved just for you upon registration. Instructors may require lesson books for students to work through and those book fees are NOT included in the monthly fee. Instructors may purchase the books for you to reimburse them directly or they may ask you to purchase the books as needed.

INSTRUMENTS - All teachers will assign practice for home. A keyboard is fine for piano lessons. (Exception: you do not necessarily need a full drum set for drum lessons.) We supply drums & piano; all others will need to bring their instrument for lessons.

PARENTS WATCHING THE LESSON - It depends on the instructor. As a general rule, students show more improvement and better behavior when the parent is not present in the room. Parents are welcome to attend a lesson from time to time in order to observe the teaching situation. Siblings and other friends are not to attend lessons with the student, but may wait in the hallway or lobby area of the building.

ILLNESS - We ask that you contact the teacher directly (not through the academy director or the church office). All of our teachers are welcome to give you their personal cell phone numbers. Only ONE make up lesson will be offered per term, if possible at the discretion of the instructor. Any other missed lessons, fees will be forfeited.

ATTENDANCE/MAKE UP POLICY - Your lesson time is reserved especially for the student; therefore, advanced notice is required for absence from any lesson. Due to our teachers' busy schedules, please refrain from rescheduling and keep your appointed lesson time. If you are absent due to illness or a serious emergency, please contact the teacher as soon as you know that you will not be able to attend the appointed lesson. If possible, one make-up lesson per semester per student will be permitted at the discretion of the teacher if prior notice was given. It is your responsibility to schedule your make-up lesson with the teacher. Please understand that you will be charged and expected to pay for lessons offered, not lessons received.

RECITALS - Annual recitals are scheduled in April and May. Students are encouraged to participate, but not required. Studio recitals may be scheduled by the individual instructors throughout the semester as well.

THEATRE

PARENTS IN CLASS - Parents are welcome to stay until their child is comfortable in the new surroundings, however, if you have another child with you, we ask that you not, as they tend to be a distraction.

AUDITIONS - Auditions are very simple and comfortable. They are also valuable to the learning process. We do a read-thru of the play & songs. Some parts that have a lot of lines may be split to allow multiple people to have an opportunity to read. A section of the show will be used for auditions and students will have a chance to read through one by one. Students may be provided a song from the production or may perform a song of their choice to try out for solo parts. We will assign parts and the cast listing will be given at the following practice. Then they will take home their script from rehearsal, so they will immediately be able to begin learning their part.

CLASS/REHEARSAL REQUIRED ATTENDANCE - There are no small parts in a production. If your child does not get a lead roll or solo use it as an intentional time to teach the importance of seeing the cast as a team. A show can only be the best if everyone does their best in their designated roles. All cast members are expected to be at all of the rehearsals.

SEMESTER PERFORMANCES – The class will perform their productions at the end of each semester. The performances are scheduled well in advance in order to coordinate between church resources and end of semester school events. If a conflict arises, please let the director know as soon as you know so that the issue may be resolved or the student's part may be given to another student.

Musical Theatre 1 (grades 2-3) – weekly, 45-minute class

Musical Theatre 2 (grades 4-6) – weekly, 75-minute class

Musical Theatre 3 (grades 7-12) – weekly, 90-minute class